

**KERALA STATE CIVIL SUPPLIES DEPARTMENT
COMMISSIONERATE OF CIVIL SUPPLIES**

THIRUVANANTHAPURAM – 695033, Kerala, India; Phone: +91-471-2322155/
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Notification No. CCS/6397/2026-S1

Dated:11/08/2026

Sub: Contract Appointment to the post of Research Officer, Research Assistant and Data Entry Operators– Reg.

Government of India has approved a Central Sector Scheme called “Price Monitoring Cell” and a level State Scheme of “Centre for Price Research, Kerala”. The objectives of the scheme are as under.

- (i) Monitoring the fluctuation in the prices of essential commodities and to come up with strategies to control the hike in prices of essential commodities in the State of Kerala.
- (ii) Working at the State level to monitor the prices of essential commodities and to assist the government in policy matter to control the prices.
- (iii) Giving recommendation to the Government and other agencies concerned to frame rules and measures to control prices of essential commodities in the market for protecting the “Rights” of consumers.

Civil Supplies Department invites applications for the temporary posts of 01 Research Officer, 01 Research Assistant (State level), and 14 Data Entry Operators (district level) on Contract basis for a period of 7 months. The tenure shall be extended as per the performance of the candidate and requirements of the department. The details are given below.

Research Officer

1. **Qualifications, Experience and Age** :-A minimum First Class Post Graduate Degree in Economics/ Statistics/Mathematics (with Statistics as a subject of study at least in the Bachelor Degree level). If the qualification is acquired from a University outside the State of Kerala, equivalency certificate shall be produced from any University in Kerala. Minimum 2 years experience in areas of Statistical analysis, Research, Price Collection in Government Sector including Govt autonomous bodies, PSUs & Universities. The maximum age of the candidate should not be more than 40 years as on 01/07/2026.

Research Assistant

Qualifications, Experience and Age :-A minimum First Class Post Graduate Degree in Economics/ Statistics/Mathematics (with Statistics as a subject of study at least in the Bachelor Degree level) . If the qualification is acquired from a University outside the State of Kerala, equivalency certificate shall be produced from any University in Kerala. The maximum age of the candidate should not be more than 40 years as on

01/07/2026.

2. **Desirables:**

- (i) Preference will be given to candidates who have successfully completed DCA/PGDCA from a government approved institution.
- (ii) Candidates shall possess proficiency in English/Malayalam languages both in speaking and writing.
- (iii) Candidates must have proficiency in Word Processing and doing work in Exel formats.

3. **Roles and Responsibilities:**

- i, Work as a team towards collecting the data received from field
- ii, Analyse the trends to predict the upcoming quarterly prices in the market
- iii, Identify and suggest the best sources/places where the prices of the commodities are minimum
- iv, Make available data of mandis and websites vide e-market place from where the essential commodities can be procured
- v, Analyse the market trends of essential commodities within state and within the country and advise the Commissioner on price fluctuations on monthly basis.

4. **Selection:** The rank list will be prepared based on marks of interview conducted by the Selection Committee and the list of selected candidates will be published in website www.civilsupplieskerala.gov.in.

5. **Number of post:** 01 Research Officer, 01 Research Assistant

6. **Remuneration for Research Officer:-** Consolidated pay of Rs.36,000/- per month. Not eligible for TA, DA.

7. **Remuneration for Research Assistant:-** Consolidated pay of Rs.30,000/- per month. Not eligible for TA, DA.

8. **Place of work.:** Head office. The applicant should be willing to work at any of the other offices of the department if required.

Data Entry Operators

- (i) **Qualifications, Experience and Age.:** (1)Any Degree or equivalent qualification.(2) Diploma in Computer Application from a Govt. recognized institutions (3) Candidates must have the knowledge in MS Office especially in Excel formats.

Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency

at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned. The maximum age for the candidate should not be more than 40 years as on 01.07.2026

Desirables

- (i) Should have a two wheeler license.

1. Roles and Responsibilities:

- (i) Collect the data from designated market places in the entire selected district without any lapse on a daily or given intervals.
- (ii) Shall undertake the instructions given from the PMC (Price Monitoring Cell/ CPRK (Centre for Price Research Kerala) from time to time

2. **Selection:** The candidates will be allowed to opt any district where of their choice. Priority will be given to the candidates residing in the same district.

The rank list will be prepared based on marks of interview conducted by the Selection Committee and the list of selected candidates will be published in website www.civilsupplieskerala.gov.in.

3. **Number of posts:** 14 Posts (one in each district).

4. **Remuneration:** Consolidated pay of Rs. 24,000/-. Not eligible for TA, DA.

Place of work: The applicant should be willing to work at the entire selected district and any of the other offices of the department if required.

- **Application Form:** Only physical application will be considered. The applicants should apply in the format given as Annexure 'A'. The application forms should be sent by registered post/speed post to "The Commissioner, Commissionerate of Civil Supplies and Consumer Affairs, Public Office Complex, Trivandrum - 695033, Kerala" super scribing the name of post on the envelope. Those who are applying for all posts of Research Officer, Research Assistant and Data Entry Operator have to apply separately in different

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envelop. The application should be complete in all aspects. Incomplete/ ineligible / Defective applications will be summarily rejected without any notice to the applicant.

- Last date of receipt of application: The last date of receipt of application will be **22/08/2026**. Applications received after the last date will be summarily rejected without any notice to the applicant. The department reserves the right to reject any application without assigning any reason.
- Selection procedure: The selection will be done through interview by the Selection Committee constituted for the same.
- Date of Interview: Dates of interview will be published in our website www.civilsupplieskerala.gov.in and also intimated through email address of the applicants. No TA/DA will be paid for attending the interview.
- Further intimations will be sent through e mail only.
- The candidates are hereby advised to check their e mail and Department website frequently for further intimations about selection procedures.

11/08/2026
Trivandrum

Commissioner
Civil Supplies and Consumer Affairs Department

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**KERALA CIVIL SUPPLIES AND
CONSUMER AFFAIRS DEPARTMENT**

PUBLIC OFFICE COMPLEX,

THIRUVANANTHAPURAM – 695033, Kerala, India;

Passport Size
Photo (self
attested over
the photo)

**APPLICATION FOR THE POST OF RESEARCH OFFICER/RESEARCH ASSISTANT/DATA
ENTRY OPERATOR ON CONTRACT BASIS***

Notification No. CCS/6397/2026-S1

dated 11/08/2026

1	Name (in capital letters)	
2	Age & Date of birth as on 01.07.2026 (age should not be more than 40 years as on 01.07.2026)	
3	Gender	
4	Nationality	
5	Mobile No.	
6	Email ID (Shall be legible, all future correspondence will be through email ID only)	
7	Permanent Address	
8	Address for Communication	

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9	Choice of District (only one district applicable to DEO)				
10	Academic Qualifications (Original Certificate should be submitted at the time of verification)				
	Qualification	Name of University/Institution/Board	Year of Passing with Reg No:	% of Marks	
11	Post qualification Experience				
	From	To	Name of Organization	Designation	Nature of work

No copies of certificates should be sent along with the application. But all original certificates should be submitted at the time of verification. Incomplete/ ineligible/defective applications will be summarily rejected without giving any notice to the applicant.

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DECLARATION

1. I hereby declare that all information furnished in the application form are true, complete and correct to the best of my knowledge and belief. I am also aware that my candidature/appointment shall be cancelled at any stage/time, if it is found that the information furnished is wrong.
2. I hereby declare that all the original certificates with respect to the qualification and experience have been kept with me and will produce as and when required by authorities
3. I agree to receive all correspondence by email.

* Strike out which is not applicable.

Place:

Date:

Signature of the candidate